

Storeroom Shipping Form

Rev. Feb. 20, 2026

Date (MM/DD/YYYY): _____

Your Name: _____ FRS Account #: _____

Your Phone #: _____ PI Name: _____

Recipient Information

Attn: _____ Phone #: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Declared Value: _____

How would you like the package sent?

Priority Overnight

Standard Overnight

Second Day Economy

Other: _____

Special Services?

Saturday Delivery

Dry Ice Weight: _____

Other: _____

International Shipments

For international packages, you need a Harmonized System (HS) Code for each item in the package. Each country has its own list of codes. Use the following links to help you identify the best HS Code for your sample.

<https://tools.usps.com/hscodel/>

<https://internationalshippingassist.van.fedex.com/en-gb>

Chemical Name: _____

Weight: _____ HS Code: _____

Sample Description:

(Clearly provide a detailed description of the item. Include what the item is, what it's made of and purpose)

Staff Only

Package Reference Tracking Number: _____